

PENNOYER SCHOOL DISTRICT 79

FREEDOM OF INFORMATION ACT

Requests made under the Freedom of Information ACT (FOIA) to review or obtain copies of public records are to be submitted to:

Dr. Michael Lubelfeld, Chief FOIA Officer
5200 North Cumberland Avenue
Norridge, Illinois 60706

The Deputy FOIA Officer is Mrs. Susan Miceli. She is located at the same address.

Categories of the District's Public Records

The following list identifies the types of public records maintained and available for public inspection:

Administrative materials and procedural rules;
Board of Education policies and final documents explaining or interpreting such policies;
Final reports and studies prepared by or for the District;
Information concerning expenditure of public funds, unless otherwise exempt from disclosure under FOIA;
Names, salaries, titles, and dates of employment for all District employees and officers;
Minutes of Board of Education meetings open to the public;
Information concerning grants or contracts made by the District, unless otherwise exempt from disclosure under FOIA;
All other information required by law to be made available for public inspection and copying.

List of Documents or Categories or Records that the District Shall Immediately Disclose Upon Request:

Board of Education Policies;
Minutes of Board of Education meetings open to the public;
Collective Bargaining Agreements;
Administrators' Compensation Report;
Current School District Budget Report;
List of Contracts in Excess of Twenty Five Thousand Dollars (\$25,000.00)

Fee Schedule for FOIA Requests

Unless a fee is otherwise fixed by another statute, or unless the District grants a request for a fee waiver as defined in FOIA; the charges associated with copies in response to FOIA requests shall be set forth below:

No fees shall be charged for the first fifty (50) pages of black and white, letter or legal sized copies requested.

Therefore, a fee of fifteen cents (\$0.15) per page will be charged for each additional black and white, letter or legal sized copy after the first fifty (50) copies.